

Charging books at the Barnes & Noble bookstore on the campuses of Central Florida is limited to students awarded Title IV aid –OR- who are in the verification process, have turned in all required documents and are enrolled a minimum of three credit hours.

REMEMBER— tuition/fees, supplies and/or bookstore charges will be subtracted from any financial aid awarded and disbursed to the students account before being sent to the CF Higher One Account.

How do students become eligible for Federal Title IV Financial Aid and the ability to charge books?

- The student must have submitted a valid Federal Application for Student Aid (**FAFSA Application**) and either have been awarded Federal Title IV Aid for any semester within the Financial Aid year – OR – be in the verification process having turned in all the required documents to Financial Aid.

Students can check their eligibility to charge at <https://mycf.cf.edu/ics>. Please log in and click on the Financial Aid tab. In order to be eligible students must be awarded a Federal Title IV award: PELL, Direct Subsidized Loan, Direct Unsubsidized Loan, Student Educational Opportunity Grant or Florida Student Assistant Grant. These awards must exceed the amount of tuition and fees in order to be paid for by financial aid. The Bookstore Cashier will scan the students **CF Student ID Card** to determine eligibility. If financial aid eligibility has been confirmed, the bookstore will allow charges to be applied. Students need to have their **CF Student ID Card** and a copy of their current schedule. Students are required to pay any charges in excess of incoming financial aid.

- This service is intended for the purchase of books and necessary supplies. CDs, food or clothing, computers, electronics, and/or toiletries **CANNOT** be charged to a student's account. Buying books, supplies and/or bus passes that are not needed is **PROHIBITED**. Students who are found to be purchasing excessive books, supplies and/or bus passes will be in violation of CFs Student Code of Conduct.
- By charging books and supplies against their student account, they agree to adhere to the policies and procedures of the CF Financial Aid Office and Barnes and Noble Bookstore. These policies include, but are not limited to, refunds, returns and exchanges.